

**WYBUNBURY PARISH COUNCIL
MINUTES OF ANNUAL MEETING
HELD 13TH JULY 2020**

PRESENT Councillor T Lightfoot (Chairman)

Councillors S A Clark, P Cheshire, S Howcroft, P Jackson, M Pike,
R Masser and P A Thomas

APOLOGIES Councillor R Ellison-Jones

IN ATTENDANCE Councillor J Clowes

1. DECLARATIONS OF INTEREST

Members were invited to declare their interest in any item on the Agenda.
No declarations were made.

2. ELECTION OF CHAIRMAN

RESOLVED: That Councillor T Lightfoot be elected to serve as Chairman until the next elected Annual Meeting.

3. ELECTION OF VICE CHAIRMAN

RESOLVED: That Councillor M Pike be elected to serve as Vice Chairman until the next elected Annual Meeting.

4 APPOINTMENTS TO OUTSIDE BODIES

RESOLVED: That the following appointments be made:-

| | |
|--|---|
| Village Hall Management Committee | M Pike |
| Sally Clarkes Lane Committee | S Clarke, R Ellison-Jones, T Lightfoot, P Thomas |
| Tower Trust Group | S Howcroft |
| Wybunbury United Charities Trust:- | |
| Estate Trustee | P Jackson |
| Administrative Trustees | D Duffie J Gregory |
| Wybunbury/Shavington Triangle Development Monitoring Group:- | |
| | P Jackson T Lightfoot M Langhorn W Lockett |

| | |
|---|-----------------------------------|
| Wybunbury Traffic Management Group | R Masser P Thomas |
| Combined Parishes Neighbourhood Plan Steering Group | S Howcroft P Jackson M Pike |
| Police Cluster Meeting | S Howcroft P Jackson |
| Planning | P Jackson |
| Web Master | R Masser |

5. MINUTES OF MEETING HELD 9th MARCH 2020

RESOLVED: That the Minutes of the meeting held 13th January 2020 be approved as a correct record and signed by the Chairman.

6. FORUM-QUESTIONS FROM MEMBERS OF THE PUBLIC

In accordance with the Standing Orders members of the public were invited to ask questions or address the Parish Council.

No matters were raised.

7. MATTERS ARISING

(a) Repair of public benches

The commemorative bench on Main Road and benches in the churchyard had been refurbished and returned to site.

(b) Overhanging hedges

Members expressed concern that a number of hedges were overgrown and obstructing the pavements forcing pedestrians to walk in the road.

8. VILLAGE HALL REPORT

Councillor M Pike reported that a meeting of the Village Hall Management Committee had been held on 6th July 2020 in accordance with the necessary requirements to ensure that it was fully compliant with Covid 19 safeguards.

The Committee had transferred £6000 to the Parish Council as a contribution to the various repairs and improvements which had either been completed or were in progress. It was anticipated that the Hall be reopened in September and the various measures needed to ensure its safe operation were considered.

A grant of £10,000 had been received from Cheshire East Council to assist with loss of income resulting from the pandemic and a further £300 had been received from the bank as compensation for inconvenience caused during the transfer of the account.

9. HIGHWAYS GROUP REPORT

Councillor R Masser reported on problems in accessing the data from the new SIDs. Contact would be made with the suppliers to seek their help in downloading the data.

10. WYBUNBURY WARD NEIGHBOURHOOD PLAN.

Councillor M Pike reported that the remaining balance in the Neighbourhood Plan account would be refunded to the Parish Councils.

No planning applications had been received for development outside the settlement boundary.

11. POLICE MATTERS

Councillor S Howcroft reported that there had not been a Cluster meeting but that PCSO N Jarvis had been very busy in the Parish addressing a range of matters including speed enforcement.

12. PLANNING MATTERS

Councillor P Jackson reported that details of applications and decisions had been circulated to Members.

13. SALLY CLARKES LANE PROJECT

An alternative to the installation of gabion boxes was being investigated and a quotation requested.

The second vole survey had been ordered and the cost would be met from S106 monies.

14. MEMBERS' REPORTS

Members expressed concern at the number of hedges which were severely overgrown presenting an obstruction to pedestrians and making impossible to observe social distancing.

The area around the bus stop in Bridge Street was a particular problem and previous attempts to resolve the issue had failed. This would be raised with Cheshire East Highways Officers.

The fixed SID near to Pinfold corner was working and this would be reported to Cheshire East Council.

Councillor P Jackson reported on the current consultations regarding Dog Fouling and Dog Control Borough wide Public Space Protection Order (PSPO) - proposed extension. Appropriate representations would be made.

Members considered the possibility of a footpath/cycleway from Pinfold corner to Clonners Heath and a request would be submitted to Cheshire East Council to request this.

Members considered the possibility of future meetings being held in the large Hall if suitable arrangements could be made to ensure the safety of members attending. A risk assessment would be prepared. The meeting would be accessible by Zoom for those members not wishing to attend in person and any members of the public.

A number of benches were in need of renovation and arrangements would be made for this to be done.

15. REPORT OF CHESHIRE EAST COUNCILLOR

Councillor Janet Clowes reported that the enforcement action at the rear of Nut Farm was continuing.

The necessary signage at Moss Farm had been provided and the cost would be shared with Hough and Chorlton Parish Council.

Complaints of poor broadband access had been reported to Connect Cheshire.

Access to Wybunbury Moss using the stile was giving cause for complaint and this needed to be replaced with a kissing gate.

The Wybunbury Kindness scheme had seen 56 residents supported by 42 volunteers. The number of volunteers had now reduced to a core group of 26.

Recent items on social media had given rise to criminal activity on the Doddington estate and it was hoped that the various postings would be removed.

16. FINANCIAL MATTERS

(a) Payments made in April 2020

| | |
|-----------------------------------|---------|
| D G Owen Salary March 2020 | 423.92 |
| R Bate Gardening Services | 100.00 |
| M Murphy- grass cutting | 150.00 |
| HMRC | 91.60 |
| Cheshire East Council-by election | 5601.56 |

(b) Payments made in May 2020

| | |
|--------------------------------------|--------|
| D G Owen-April salary | 595.55 |
| R Bate-invoice | 100.00 |
| HMRC –Tax | 130.20 |
| M J Murphy-grass cutting | 150.00 |
| Shires Pay Services | 41.40 |
| Source Handyman-repairs 2 benches | 302.66 |
| Came & Co Insurance (Parish Council) | 563.27 |

(c) Payments made in June 2020

| | |
|------------------------------|---------|
| D G Owen – May salary | 595.55 |
| R Bate-grass cutting | 100.00 |
| HMRC –Tax | 130.20 |
| ChALC subscriptions | 440.28 |
| M J Murphy-grass cutting | 150.00 |
| S Clough-Audit fee | 275.00 |
| T Lightfoot-plants purchased | 1623.32 |

(d) Authorisation of Payments

RESOLVED: That the following payments be authorised:-

| | |
|---|--------|
| D G Owen- June Salary | 585.04 |
| HMRC –Tax | 130.20 |
| R Bate | 100.00 |
| J M Garden Maintenance Strimming and weed spraying Sally Clarkes Lane | 200.00 |

(e) Members' Expenses

RESOLVED: That a payment of £30 per member be made to cover expenses.

(f) 2019/2020 Accounts

The internal audit of these accounts had been completed and a satisfactory report issued. In order for the audit process to continue the accounts now required the approval of the Parish Council and under normal circumstances this would be achieved by the documents being available at the meeting for members' inspection. As this is not possible this year the accounts were available for members to view on request.

RESOLVED: That the 2019/20 accounts be approved for submission to the external auditors.

17. DATE OF NEXT MEETING 10th AUGUST 2020

CHAIRMAN