

ANNUAL INTERNAL AUDIT REPORT FOR YEAR ENDING MARCH 2019 WYBUNBURY PC

My appointment as Internal Auditor was ratified by the Parish Council during the year and I have been happy to provide the required service and to respond to any ad hoc queries as they arose

Detailed below is the scope of the audit work and the reviews undertaken during the year.

My remit was to give an assurance on the operation of financial systems and controls, and accuracy of the financial statements.

SUMMARY/SCOPE OF INTERNAL AUDIT PERFORMED

2 spot visits per annum (optional dependent on risk) to check/review periodic bank reconciliations and monitoring of expenditure against budget.

Review of Standing Orders / Financial Regulations.

Review of financial systems of control and safeguards against fraud (limited testing).

Review of insurance provision, Tax, VAT, Asset Register, and other financial documents/matters relating to Council business.

Full detailed review of year end accounts and supporting evidence.

Analytical Review.

Completion of standard audit documentation and returns.

Provision of ad hoc assistance and support as requested

Assistance in responding to External Audit questions.

Provision of annual Internal Audit report for 2018/19

ISSUES ARISING

The parish council should consider advising all payees of the need to present cheques within 30 days of receipt as this would reduce the need for replacement cheques and cut down on the number of up,s at year end.

The parish council should cease the mammoth no of transfers between accounts to assist in the day to day management of cash flow. The level of interest recd on the high interest account is negligible and therefore this practice is futile

There were no other matters or issues arising from my work.

CONCLUSION

Subject to the above and based upon the work I have undertaken I have concluded that the Council has in place effective and robust systems of financial control.

There is also effective budgetary control and monitoring procedures.

I have therefore concluded that the council is well run, effective, and provides a good service to the local community.

Education valuation and Support Services
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