

**WYBUNBURY PARISH COUNCIL****MINUTES OF A MEETING HELD ON 14<sup>th</sup> JULY 2014  
AT THE VILLAGE HALL, WYBUNBURY**

**PRESENT:** Cllr T Lightfoot, Chairman, Cllr D Duthie – Vice Chair, Cllrs. S Brownell, B Colbert ,  
R. Ellison-Jones, S Howcroft, P Jackson, J Mahon,

**IN ATTENDANCE:** The Clerk - S Togay and 7 Members of the Public

**1 APOLOGIES:**

CEC Cllr J Clowes

**2 DECLARATION OF INTERESTS**

No declarations were made at this time.

**3 PUBLIC QUESTION TIME**

A member of the public requested advice on how best to bring items to the attention of the Parish Council. It was advised that the procedure was to contact the Clerk via email or letter. However Councillors could also be contacted.

**4 MINUTES OF THE MEETINGS HELD ON 9<sup>TH</sup> JUNE 2014**

It was proposed by Cllr. Ellison-Jones and seconded by Cllr. Howcroft that the minutes be approved and signed by the Chair.

**5 MATTERS ARISING**

None. All items included in main agenda.

**6 VILLAGE MATTERS**

**6.1 Lych Gate Memorial** Mr Martin Pike presented background information on the Lych Gate Project and clarification on any request to Wybunbury PC for grants towards this project. After discussion, Mr Pike was asked to supply copies of quotes and method statements from interested parties plus the specific wording related to the work that was supplied by Cheshire East Conservation Officers. This information could then be used to make an informed decision on supporting the project. As a public body this amount of transparency was felt appropriate. The question of a donation was not in question but the amount would have to be decided upon.

**6.2 – The War Memorial.** Cllr Ellison-Jones had received quotes for the cleaning of the Memorial as previously discussed. Cost would be approximately £200. Once Bankcliffe Contractors had completed the work and been paid then a clear idea of any surplus funds would then be used to consider the grant for the Lych Gate Project.

**6.3 Sally Clarkes Lane.** The Chair had done some considerable work on this item having had the area strimmed and instruction to spray. He had also visited Mr Clark ref methods to be considered to cure river bank erosion. After discussions it was decided that the Environmental Committee for Sally Clerks Lane should meet and that a way forward was to encourage residents and neighbours to work together to improve the site. £11k was needed for 'gabian's to give a final solution. It was hoped that some 106 monies could be directed to this.

Cllr Jackson pointed out that with reference to the two highways drains, that the work will soon be commencing.

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**6.5 – Village Planters.** Cllr Ellison-Jones gave his apologies due to personal circumstances for not being able to fully follow this issue up. It was believed that Mick Brookes had supplied a quote but the Clerk had not received it. It was resolved that Cllr Ellison-Jones request a further quote for Autumn Planting.

There had also been a request by residents at Pinfold Corner to look after this area with regards to planting. Councillors were in agreement that this could go ahead.

**6.6 Main Road** – The Chair had supplied background information on the situation. He was meeting with Mark Bone of CE Highways to clarify the situation and would report back further to Council.

## 7 PARISH COUNCIL ISSUES

**7.1 Co-option Of Councillor Due to Casual Vacancy** – Two expressions of interest had been received from Mr Martin Pike and Mr Richard Masser. The Clerk read out both documents in order for Councillors to make an informed decision. Voting slips were supplied to all Councillors and a member of the public was responsible for the count. It is recorded that there were 3 votes for Mr Pike, 4 for Mr Masser and 1 absention. It is therefore resolved that Mr Richard Masser be co-opted as Councillor to Wybubury PC. An Acceptance of Office Form was completed and signed in order for Councillor Masser to take part in the rest of the meeting.

**7.2 Wybunbury PC/Village Hall Joint Committee** – A meeting of the Village Hall Committee had agreed to the proposal of a joint committee but had not yet met due to illness of family in both organizations. The Chair will endeavour to now set up a meeting.

**7.3 Parish Council/Village Hall Insurance.** Cllr Colbert had provided background information on the various insurances as follows:

### PARISH COUNCIL POLICIES

1. Parish Council Policy via Came & Co REF 24414511CHC - Covers public liability, officer's indemnity, office equipment etc Renewed on 1<sup>st</sup> June 2014.
2. Aon Village Hall Scheme through Alliance REF AV/50601. Renewal Date 17<sup>th</sup> August. This covers the Village Hall Building and also Contents.

### VILLAGE HALL COMMITTEE POLICIES

2 policies both with Aon:

1. a Trustee Indemnity Scheme
2. Aon Village Hall Scheme through Allianze Cornhill Commercial REF AV/11003261 covering public liability, employer's liability, persona accident, glass ware etc.

It was agreed that the CONTENTS section should remain on the PC Insurance Policy Aon AV/506001 until next renewal date. However the Clerk to contact Aon to inform that the Cntents Section should be removed from the PC Insuracne Schedule and transferred to the Village Hall Insurance Policy Schedule.

The Village Hall Committee should also write to Aon to add contents t their policy and update contents list.

**7.4 Parish Council Website** - In order to move this matter forward, it was agreed that the Clerk to provide Cllr Masser with website details and password in order for him to review. Cllr Masser to begin initial work on the new design and to provide a revised quote at the next meeting.

**7.5 Meeting with Crime Commissioner 29<sup>th</sup> July.** The Chair brought this to the attention of Councillors in order that any issues could be raised. It was felt that there was not enough Police presence in the village. In addition it was noted that the Police Cluster Meeting always clashed with WPC Meetings. It has been brought to the attention of the Police with a request for date changes.

**7.6 Xmas.** The Clerk to obtain quotes for replacement bayonet LED golfball bulbs and also discuss with the Chair alternative options for tree supply.

**8 CHESHIRE EAST BOROUGH COUNCILLOR’S REPORT**

Councillor J Clowes had sent her apologies as she was on annual leave but had requested information post meeting via email if necessary for her to action.. Therefore there were no items.

**9 PLANNING MATTERS**

It was noted that all Planning Applications received between the June and July WPC Meetings had now expired for comment. It was kindly suggested by the Vice Chair and accepted that the Clerk contact CEC Planning for a blanket dispensation on planning applications in order to come up with a solution..

The Clerk to comment on the following applications:

- 14/2640N – The Barn, Kiln Lane, Wybunbury No objection
- 14/2687N –Post Office Signage. Colour not suitable for conservation area but no objection to sign.
- 14/2681N – 34 Howbeck Crescent. No objection
- 14/2699D – 73 Main Rd, Wybunbury – no objection.

14/3082N Vagrants Park, Newcastle Road. Due to concerns about light pollution, Cllr Clowes to be asked to raise these concerns with Planning Officers.

**10 FINANCIAL MATTERS**

**101 Authorisation of Payments**

**RESOLVED:** That the following payments be authorised:

Clerk’s Salary 14 July - 11 August	£201.55
HMRC Tax on Salaries	£50.39
Russell Bates Gardening Services	£100.00

Let it be noted that a discretionary payment be made to Aon Insurance Company for the Insurance renewal if necessary due to time limitation.

**11 CORRESPONDENCE**

None

**12 ANY OTHER BUSINESS**

**Ref Request from Mrs Cynthia Farr-Thompson ref naming of Playing Field after her late Father.** The Chair provided information on a request to name playing field ‘Harry Farr Playing Fields’. The Clerk to ascertain if there would be any objection from Cheshire East before further consideration.

**DATE OF NEXT MEETING Monday 11<sup>th</sup> August 2014 to be held at Wybunbury Village Hall commencing at 7.30pm.**

.....Chairman.....Date

