

## WYBUNBURY PARISH COUNCIL

### MINUTES OF A MEETING HELD ON 13<sup>TH</sup> OCTOBER 2014 AT THE VILLAGE HALL, WYBUNBURY

**PRESENT:** Cllr T Lightfoot – Chair, Cllr David Duthie – Vice Chair, Cllrs. S Brownell, R. Ellison-Jones, S Howcroft, J Mahon, R Masser

**IN ATTENDANCE:** The Clerk - S Togay, CEC Cllr Janet Clowes and 5 Members of the Public

#### 1 APOLOGIES:

Cllrs B Colbert, P Jackson

#### 2 DECLARATION OF INTERESTS

Cllr T Lightfoot ref the Addition of Public Footpath No 15 – Bottom of Kiln Lane.

#### 3 PUBLIC QUESTION TIME

1. A question had been received from Colin Walsh, Church Warden at t Chad's Church requesting the annual contribution that Wybunbury PC had agreed to contribute. This had been agreed some time ago. The Clerk to look for this resolution in the minutes and add £200 to the list of payments in Section 10.
2. Mrs Heath, Bridge St had received a concerning the grass verge. Cllr Lightfoot had reported this to Cheshire East via their website complaint system. It was suggested that CEC Cllr Clowes may have further response on Item 8.
3. Mr Mathew Jones of Dig Lane raised his concerns with reference to the extra traffic along Dig Lane from cut through traffic from Newcastle Road and Stock Lane that did not wish to use the traffic lights. This was essentially a Police matter but Cllr Mahon suggested that the SID be utilised outside No 66 in order to provide efficient data that the Police could use to ascertain details of the problem and solve.

#### 4 MINUTES OF THE MEETINGS HELD ON 8<sup>TH</sup> SEPTEMBER 2014

It was proposed by Cllr. Duthie and seconded by Cllr. Howcroft that the minutes be approved and signed by the Chair.

#### 5 MATTERS ARISING

**Drains** The drains were still blocked. As Mark Bone was now on sick leave the Clerk to contact John Dodd/Phil Grocott of CEC Highways to ask for general maintenance to be carried out.

**Footpath No 15** The Clerk had researched the previous minutes and found evidence that WPC did submit a response in May 2013 but this had not been minuted by Cheshire East. They had agreed that it was their omission. The Clerk had spoken to the Planning Inspectorate with regard to attendance and permission to speak at the Public Local Enquiry on 4<sup>th</sup> November. The procedure allowed all those attending to be given a chance to speak. It was proposed by Cllr Ellison-Jones and seconded by John Mahon that a representative of WPC attend the meeting and that Cllr Mahon attend on behalf of the Parish Council.

**Remembrance Wreaths** The Clerk had arranged for 2 wreaths from The Royal British Legion for Remembrance Sunday and in addition also the Wreath Laying at Bridgemere Memorial on 23<sup>rd</sup> October. Cllrs Masser and Brownall proposed and seconded the procurement of both wreaths at a cost of a donation of £25 each.

**Replacement bulbs for Xmas Tree** The Clerk had sourced a free supply of appropriate bulbs.

## 6 VILLAGE MATTERS

**6.1 Lych Gate Memorial** – Cllr Brownell stated that a request for the donation from WPC had been sent and would resend the appropriate email. The amount of £400 as resolved at a previous meeting be added to payments in Item 10. The gates would be in place for November.

**6.2 – The War Memorial.** Contractors Eliot Ryder would carry out work on 20<sup>th</sup> October. Cllr Ellison-Jones had spoken to Rev Helen Chantry to inform her of the work and request the church hall be open for a supply of water. Cllr Ellison-Jones also following up the procurement of chemical for future treatment. Cllr Ellison Jones would pay the bill and asked for reimbursement of the amount from the funds held within the WPC Bank Account. It was agreed to issue a cheque or payment for £400 within Item 10. Any balance would be absorbed by Cllr Ellison-Jones.

### **6.3 - Sally Clarkes Lane.**

**a. Improvement Project** The Chair and Vice Chair had met ‘The Clarks’ in order to see how they had strengthened the river bank with gabions. These were available in various sizes and placed on excavated ground which would then strengthen with growing vegetation. Drainage pipes could also be installed if necessary. Mr and Mrs Clark were keen to be part of a Working Group allocated to improve the area. It was noted that there was already a group set up in relation to this area which could be resurrected and the Clarks be included in its membership.

Cllr Jackson had also suggested an initiative ‘Parks For People’ in order to obtain funding. However after discussion it was agreed that this was not suitable for this area. However potential WREN Funding may be suitable.

Cllr Lightfoot had sprayed the site other than the grassed area but it was agree that further spraying would require agricultural strength weed killer to be use in Spring. It was proposed by Cllr Ellison-Jones and seconded by Cllr Masser that this be procured for use.

**b. Parking** Andrew Coper had reported that there was parking on Sally Clarkes Lane at school times and access was therefore blocked. Cllr Howcroft to inform PCSO Nick Jarvis and request his attendance at appropriate times plus mention at the next Police Cluster Meeting.

**6.4 - Village Planters.** Margaret Barry had contacted the Council but had not provided a quote. The previous lengthsman David Green had expressed an interest in providing free labour if the parish would provide the plants. Cllr Lightfoot had a contact ref provision of plants. The Clerk to obtain quotes from Margaret Barry, David Green and AN Other.

**6.5 - Main Road** –See Item 5.

**6.6 – Village Hall roof & Floor** – Cllr Howcroft updated those present. WREN had requested further quotes as although contractors had been provided with the same specification, they had not quoted like for like. Mrs L Pike is trying to resolve this situation and had kindly provided all the information necessary.

**6.7 Access License 49 Main Road.** The Clerk had sent a letter to request payment of the License Fee for 2014/2015 but had received no response. It was proposed by Cllr Ellison-Jones and seconded by Cllr Masser that if payment was not received by the November Meeting that formal notice be served.

**6.8 Wall at Moss Side of the Church Yard** The retaining wall at Moss side of the church yard had collapsed into the field. David Webster is happy to supply labour and a machine to make good at a cost of £100 per day. The cost of having a new wall installed is extremely expensive and therefore prohibitive. Cllr Howcroft will look into the ‘Parks For a People Project’ and report back at the November Meeting to see if this source of funding seemed appropriate for this area. This issue would also be mentioned to the Churchyard Group.

### **6.9 Playing Field**

**a. Renaming Request.** A letter previously received by Cynthia Farr-Thompson requesting the renaming of the playing field in her Father’s name had been mentioned to Cheshire East with response indicating they would support if there was proof of support by WPC. However it was felt that the Parish may then be in danger of being responsible for the area under a devolvement process. After discussion it was decided that the Clerk would write to Mrs Farr-Thompson and suggest that she may wish to donate a seat to the area in her Father’s name.

**b. ASB** There was continuing problems with motorbikes, a hedge fire, drugs and car damage. The Clerk to rewrite to the Police Commissioner and also Cllr Howcroft to raise at the next Police Cluster Meeting.

**6.10 WW1 Project Group.** Cllr Ellison-Jones gave an update. The Group had had its inaugural meeting and had plans for a further meeting in late October. A website had now been developed to give details of villagers who had served, plans included a rededication of the new stone at the Remembrance Service, a future information booklet, work alongside Wybunbury Delves School. It is noted that Sue Togay attends these meetings as an individual not as the Clerk.

## 7 PARISH COUNCIL MATTERS

**7.1 Phone Call from Shavington PC** The Chair had been approached by the Chair of Shavington PC requesting WPC's support for a joint letter to Central Government with regard to the planning issues at Cheshire East. It was felt that WPC would support this concept in principle but that full resolution would be given once a draft letter was received for approval.

**7.2 Parish Council Website -** It was agreed that this was excellent. It was agreed that to allow a level playing field, that any business within the parish could be included and notices for the village events. Any other content should be passed via The Chair.

## 8 CHESHIRE EAST BOROUGH COUNCILLOR'S REPORT

Councillor J Clowes raised the following items:

There was no progress with regard to The Shavington Triangle Application.

There was now a break in the Proceedings ref The Local Plan.

If WPC wished to write to the Secretary of State it may be advantageous to also write to the Shadow Secretary Of State.

Note that Mark Bone was on sick leave and John Dodd/Phil Grocott was the present contact ref Highways issues. Cllr Clowes advised that she would follow up the grass verge problems mentioned in Item 3.2 as there was a maintenance programme happening at the moment.

**Broadband** Cabling was taking place at the moment and it would be going live once connections had been made with the exchanges. Watch out for stickers on the cabinets which hopefully would take place in November.

Stock Lane Speed Limit – no further news at the moment but Cllr Clowes would chase up.

## 9 PLANNING MATTERS

In relation to the request WPC had made to Cheshire East for a blanket dispensation on final dates for comment due to the timing of monthly meetings. The Planning Department had stated that the planning applications had to be dealt with within a set statutory amount of time and therefore it was unable to give a blanket dispensation. However it did advise that if final date for comment had passed it was advisory to contact the Case Officer and any members of the Committee if needed.

9.1 The Clerk to comment on the following applications:

**(1) 14/4146 – Garden Room, 272 Newcastle Rd, Wybunbury. No Objection**

**9.2 DECISIONS SINCE LAST MEETING** Let it be noted that the 40 Houses planned for next to the Esso Garage has been approved with conditions but developers were now objecting to the conditions imposed.

**10 FINANCIAL MATTERS**

**10.1 Annual Return** BDO the External Auditor had returned the Annual Return as a clean report. No further action required.

**10.2 Quarterly Outturn** a data sheet was provided with regard to income and expenditure for the financial year 14/15 to date. This was set against the allocated budget which was however still showing 13/14. The Clerk to research the 14/15 budget and adjust. The Clerk to work alongside the Chair and Vice-Chair on budget matters as handover of this subject had been poor.

**10.2 Authorisation of Payments**

**RESOLVED:** That the following payments be authorised:

Clerk's Salary (13/10 – 10/11)	£201.55
HMRC Tax on Salaries	£50.39
Russell Bates Gardening Services	£100.00
Fee for Web Site Development	£100.00
BDO Fee for Annual Audit Fee 13/14	£120.00
Janet Ellison-Jones reimbursement for Memorial Cleaning From War Memorial Funds held in the account	£400.00
St Chad's Church – Donation to graveyard	£200.00
Donation to Lych Gate	£400.00

**11 CORRESPONDENCE**

None that had not been dealt with within the main body of the agenda.

**12 ANY OTHER BUSINESS**

**Lengthsman** – In order to monitor the work the specification to be circulated and a further request to the lengthsman to provide a list of areas covered on presentation of his invoice.

**Xmas Tree** The Clerk to order a 20ft Xmas tree for the beginning of December and obtain replacement bulbs.

The Clerk to request a visit from the Dog Warden to the village.

**DATE OF NEXT MEETING** Monday 10<sup>th</sup> November 2014 to be held at Wybunbury Village Hall commencing at 7.30pm.

.....Chairman.....Date