

WYBUNBURY PARISH COUNCIL**MINUTES OF A MEETING HELD ON 10th MARCH 2014
AT THE VILLAGE HALL, WYBUNBURY**

PRESENT: Cllr. P W Jackson, Chairman, Cllrs. S Brownell, J Mahon, B Colbert
T Lightfoot, S Howcroft

IN ATTENDANCE: The Clerk, M Forbes and 4 Members of the Public

1 APOLOGIES:

Councillors D Duthie, R Ellison-Jones and CE Cllr J Clowes

2 DECLARATION OF INTERESTS

No declarations were made at this time.

3 PUBLIC QUESTION TIME

Mr Green raised several financial queries including calculations for amounts authorised for payment each month, the increase in petty cash amounts and the budget and precept assessments. He did not agree that the internal auditor would check these amounts. He also raised queries regarding the Standing Orders. He also raised again his previous question regarding the horse-box parked on Bridge St. The chairman thanked Mr Green.

4 MINUTES OF THE MEETINGS HELD ON 10th FEBRUARY 2014

Cllr. Duthie had raised certain amendments to the minutes by e-mail but the Chairman ruled that from advice taken we were unable to take the amendments in the absence of the member. The opportunity was given to the members present to raise the amendments on Cllr. Duthie's behalf but none offered to do so.

The Chairman said that the £100 for litter-picking included in the payments must be omitted since no invoice was received and no work done.

It was proposed by Cllr. Mahon and seconded by Cllr. Colbert that the minutes as amended be approved and signed.

5 MATTERS ARISING

The Chairman pointed out that the road markings on the Bridge would be replaced after carrying out some patching work required. This had been confirmed by Mark Bone after Cllr. Clowes had contacted him earlier.

6 VILLAGE MATTERS

6.1 Village Hall Roof Cllrs. Howcroft, Brownell and Colbert declared an interest. Cllr. Howcroft said that a joint (Village Hall Committee and Parish Council) application had been made to WREN for the roof work and floor covering. He said that a letter was required from the Parish Council to confirm that they will meet the costs up front and subsequently be paid the grant money if approved and reclaim the VAT. The Village Hall would pay £3,000 plus 11% administration costs as their contribution. The Clerk was asked to write to WREN to confirm this and state that the Parish Council supported this application and that they were regular users of the Hall. The Clerk had received one quote already and was asked to liaise with Mr and Mrs Pike regarding the letter and to provide them with copies of any other quotes received.

6.2 Lych-gate Cllr. Howcroft said that the Tower Trust was pursuing a grant for refurbishment of the Lych-gate. They had received a quote for painting which they thought was excessive and were awaiting a quote for repairs or replacement.

7 PARISH COUNCIL ISSUES

7.1 Sally Clarkes Lane update Nothing more had been heard from Mark Bone regarding the drain outfalls. Cllr. Clowes had pressed the matter with Mr Bone.

No S106 monies had been specifically allocated to this site but it was going through the process at this time and would be for environmental works within 1500 metres of the development.

7.2 Access over car park for 49 Main Rd Cllrs. Howcroft, Brownell and Colbert declared an interest. The Clerk reported that the Village Hall had issued a licence to Mr and Mrs Pike and had received payment of £120. Cllr. Lightfoot thought that the Village Hall had given a financial benefit to the Pikes who were members of the Village Hall Committee. Cllr. Howcroft was asked to e-mail all members with a copy of the licence and payment.

7.3 Standard E-mails This item was left over for another meeting.

7.4 Resignation of a member (emergency additional item to the agenda) The Chairman asked the Parish Council for permission to introduce this item as an emergency because of the need to deal with it promptly. Neil Arnott, the Vice-chairman had submitted his resignation with immediate effect for personal reasons. Cllr. Mahon proposed and Cllr. Howcroft seconded a motion to accept the resignation and advertise the vacancy.

8 CHESHIRE EAST BOROUGH COUNCILLOR'S REPORT

Councillor J Clowes was not able to attend but the Chairman raised some issues that she would have dealt with:-

The application for the development north of Main Road, 14/0128N had been withdrawn but only for the preparation of an Environmental Assessment Report and the application would no doubt be resubmitted later.

The traffic signage at Annions Lane was discussed and no objection was to be raised.

9 PLANNING MATTERS

9.1 Applications received since last meeting:

14/0629N – Porch 12 Howbeck

The Council resolved to register no objection.

14/0183N – 4 Dwellings 16 Huntersfield, Shavington

This application had now been resubmitted with minor amendments. The Council resolved to object as before to this development on the same grounds as Shavington Parish Council had.

9.2 Decisions since last meeting

The decisions can be viewed on the Parish Council website.

10 FINANCIAL MATTERS

10.1 Authorisation of Payments

RESOLVED: That the following payments be authorised:

| | |
|---------|--------------------------|
| £344.94 | Clerk's – Salary – March |
| £18.20 | Clerk's – Expenses |
| £30.00 | Petty Cash |

10.2 Report of the Independent Auditor The Clerk read out the report for the 3rd Quarter submitted by the Independent Auditor. Cllr. Howcroft proposed and Cllr. Mahon seconded that the report be accepted and it was so approved.

11 CORRESPONDENCE

The Clerk read out the correspondence received.

12 ANY OTHER BUSINESS

The gully in Main Road was causing flooding and the chairman said he would contact Mark Bone to get the problem sorted.

Cllr. Lightfoot wanted to record that the District Councillor (Cllr. Clowes) should sit at the table with other parish councillors and be fully involved in discussions. The chairman asked that this be put as a motion on the next agenda.

Mr Green, a member of the public, had been dismissed from the meeting by the Chairman for interrupting several times.

The press and public were asked to leave for the following item as it concerned the appointment of the new Clerk.

13 Appointment of the new Clerk

13.1 The interview panel reported that 5 applications had been received and they proposed to invite 3 for interview. The panel would arrange the interviews in due course. The range of salary offered would be between SCP 18 and 21 according to experience and qualifications.

13.2 The Council instructed the panel to amend the mileage allowance in the contract of employment to ensure that although the place of work was the Clerk's home address, trips to the village for meetings or postings would not be allowed to be claimed on expenses. The Council also asked the existing Clerk to stay on for a further month, to be paid the same as had been agreed for the last 3 months. The Clerk agreed to this to allow a fair handover to the new Clerk. The Council asked the panel to make any appointment subject to formal Council approval.

The above instructions were proposed by Cllr. Mahon and seconded by Cllr. Howcroft and unanimously approved by Council.

DATE OF NEXT MEETING Monday 14th April 2014 to be held at Wybunbury Village Hall commencing at 7.30pm.

.....Chairman.....Date