

## WYBUNBURY PARISH COUNCIL

### MINUTES OF A MEETING HELD ON 8 APRIL 2013 AT THE VILLAGE HALL, WYBUNBURY

**PRESENT:** Councillor P Jackson                      Chairman  
Councillor N Arnott                              Vice Chairman  
Councillors S Brownell, B Colbert, D Duthie, J Mahon and  
T Lightfoot

**APOLOGIES:**  
Councillor R Ellison-Jones

**IN ATTENDANCE:** The Clerk, Marilyn Houston, a Member of the Public and CEC Cllr. J Clowes

#### 1        **DECLARATION OF INTERESTS**

Members were invited to declare at that time, or as agenda items came up, any personal or prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

There were none

#### 2        **PUBLIC QUESTION TIME**

In accordance with the Parish Council's Standing Orders, members of the public were able to ask questions or address the Parish Council.

There were none.

#### 3        **MINUTES OF THE MEETING HELD ON 11 MARCH 2013**

**RESOLVED:** That the Minutes of the meeting held on 11 March 2013 be approved as a correct record and signed by the Chairman subject to the following amendments:-

- that minute page numbers should be added
- that Cllr. Duthie asked for it to be minuted that he had objected to closing the meeting for Part 2.

#### 4        **MATTERS ARISING**

##### 4.1.     **War Memorial**

A quote from Bankcliffe has been requested by the Parish Council and is awaited. Cllr. Ellis-Jones is arranging a fundraising Football match for 26 May and needs raffle prizes donating.

##### 4.2.     **Traffic Issues**

###### 4.2.1    **Wybunbury traffic management group**

Cllr. Arnott had suggested this be set up to deal with strategy; the purchase of equipment; to provide website updates and to link to Cluster meetings. The Chairman will draw up Terms of Reference to put forward at the AGM.

###### 4.2.2    **Speed Indication Device**

Cllr Mahon had circulated the figures from Bridge St. and will pass these onto Cheshire East.

##### 4.3     **Churchyard maintenance**

Other Parish Council's have raised questions on this with the Church. Hough PC have offered to contribute £200 in 2013/14 if other PC's also offer funding. Cllr Clowes reported that Doddington and District have also offered £200 and that she would be raising this with Hatherton and Walgherton. To be an agenda item at next Wybunbury meeting.

---

#### 4.4. Other items relating to previous minutes

Cllr. Clowes wished to mention in response to the comments about potholes that those that were more than 4 inches deep would always be done.

### 5 PARISH PRECEPT

Council tax bills showed a 4.8% increase in the Precept. It was stressed that this represented only £0.88 pence for the year on Band D properties. The actual increase for Bands A-G will be put on the website for information.

**RESOLVED: To change the order of the Agenda as CEC Cllr Clowes needed to leave early to attend another meeting.**

### 6 CHESHIRE EAST BOROUGH COUNCILLOR'S REPORT

Councillor J Clowes reported on the following:-

- The housing development in Hough is coming before Southern Planning with a recommendation for refusal
- There was a Public Meeting with over 300 people about the preplanning application for Housing on Wychwood Village Golf Course
- The Local Plan has been brought forward for completion in June
- Road repairs that could not be done in below 6 degree temperature are being done now
- See the Healthwatch website for a call for Volunteers

### 7 VILLAGE MAINTENANCE

#### 7.1 Highways Maintenance

An update regarding Newcastle Rd and the A51 had been circulated.

#### 7.2 Street Lighting

Nothing to report.

#### 7.3 Painting of benches in Main Rd and Bridge Street

The Lengthsman has offered to refurbish these; charging an hourly rate plus receipted materials.

**RESOLVED:** that the Lengthsman be given a works order to carry out this work.

#### 7.4 Leaves – Gorse Bank

The Chairman will discuss clearing this with the Lengthsman as additional time, on top of normal duties.

**RESOLVED:** that the Lengthsman be given a works order to carry out this work if willing to undertake it.

#### 7.5 Tower Lights not working

It was confirmed that repairs were Parish Council's responsibility. A quote had been received from an electrician for anticipated faults.

**RESOLVED:** that a works order up to a £100 limit be issued.

#### 7.6 Other Maintenance

The safety gate that leads from Bridge St to the footpath is broken. The Clerk was asked to report this to Mark Bone, the Highways Officer.

### 8 SALLY CLARKES LANE – Update Fields in Trust

The Clerk reported the latest queries from Fields in Trust that she is responding to.

### 9 PLANNING MATTERS

---

### 9.1 Applications received since last meeting

#### 13/1077N 26 Stock Lane

Cllr Lightfoot declared an interest

**RESOLVED:** That no objections be made to this application, but a comment be made that materials and colour should be to match existing.

#### 13/1291N 132 Main Rd

**RESOLVED:** That no objections be made to this application, but a comment be made that materials and colour should be to match existing.

### 9.2 Decisions since last meeting

**12/4698N 73, Main Road** approved with conditions

Decisions are now being posted on the Parish Council website.

## 10 FINANCIAL MATTERS

### 10.1 Annual affiliations 2013/14

#### Cheshire Association of Local Councils

**RESOLVED:** to re-affiliate

#### Cheshire Community Action

**RESOLVED:** not to affiliate as the Village Hall Committee affiliate.

#### Cheshire Playing Fields Association

**RESOLVED:** to affiliate

### 10.2 Payment of donation to Triangle Group to cover stationary costs etc.

Cllr Duthie declared an interest.

**RESOLVED:** to pay £300 towards expenses to the Chairman Mark Donlon, who will provide receipts.

### 10.3 Grant to Scouts

Thanks had been received from the Scouts Group.

### 10.4 Authorisation of Payments

**RESOLVED:** That the following payments be authorised:

|         |  |
|---------|--|
| £188.52 | Ms M Houston (Clerk) – salary for April          |
| £100.00 | Mr D Green – Lengthsman duties March             |
| £361.20 | Chalc – affiliation fee                          |
| £16.00  | Cheshire Playing Fields Association –affiliation |
| £300.00 | Mark Donlon – Triangle expenses                  |
| £6.00   | Fields in Trust – Title doc fee                  |

## 11 CORRESPONDENCE

The Clerk indicated that items had been covered in the agenda apart from the following that were tabled ;-

Invitation to meet with Police Commissioner

Call for contributions to the SCHLAR

Triangle Group request to support petition to extend the Green Gap. This was discussed and a leaflet drop suggested.

**RESOLVED:** to stand down standing orders. Clerk to obtain quotes and order leaflet print run.

**12 ANY OTHER BUSINESS**

Cllr Colbert reported that the Village Hall Committee was organising an afternoon tea the following day.

**PART TWO**

**RESOLVED:** to exclude press and public. Cllr. Duthie asked for it to be minuted that he voted against.

**13 STAFFING MATTERS**

The Chairman had circulated the advice received from Chalc on recruitment.  
**RESOLVED:** to confirm the appointment of Mike Forbes to the Parish Clerk vacancy from 1<sup>st</sup> June on a 6 month probation period. Handover arrangements were discussed.

**DATE OF NEXT MEETING 13 May 2013 to be held at Wybunbury Village Hall**

**Annual General Meeting at 7pm  
Ordinary Meeting (to follow AGM) at approximately 7.30pm**

.....Chairman.....Date