

## WYBUNBURY PARISH COUNCIL

### MINUTES OF ANNUAL GENERAL MEETING HELD ON 13 May 2013 AT THE VILLAGE HALL, WYBUNBURY

**PRESENT:** Councillor P Jackson Chairman  
Councillors N Arnott Vice-Chairman  
Councillors S Brownell, R Ellison-Jones, D Duthie, S Howcroft,  
B Colbert and J Mahon

**IN ATTENDANCE:** The Clerk, Marilyn Houston, the Internal Auditor Mike Forbes, CEC Councillor J Clowes and a member of the public.

#### 1 **WELCOME AND APOLOGIES**

The Chairman welcomed everyone to the meeting. An apology was accepted from Cllr. Lightfoot.

#### 2 **MATTERS ARISING FROM MINUTES OF THE ANNUAL GENERAL MEETING 2012**

(NB: minutes had been approved during the June 2012 Ordinary Parish Council Meeting)  
There were none.

#### 3 **FINANCIAL SUMMARY**

The Auditor's Report had been circulated. The Auditor answered a question in relation to the Lengths man's duties and additional work carried out. The Parish Compact is intended to pay for the Lengths man's duties and therefore the grants need to be shown separately. In addition, the Lengths man's normal duties; other labour costs and materials costs need to be separate.

#### 4 **CHAIRMAN'S REPORT**

The report had been circulated. The Chairman summarised the main points and thanked the Vice-Chairman; Councillors and the Village Residents for their support.

#### 5 **ELECTION OF CHAIRMAN 2013/14**

The Clerk took the Chair and asked for nominations. Cllr. Philip Jackson was nominated and seconded. There being no further nominations, Cllr. Jackson was elected.

#### 6 **ELECTION OF VICE CHAIRMAN 2013/14**

The Chairman asked for nominations. Cllr. Neil Arnott was nominated and seconded. There being no further nominations, Cllr. Arnott was elected.

#### 7 **APPOINTMENT OF REPRESENTATIVES TO SUB-COMMITTEES AND OUTSIDE BODIES**

The following appointments were made:

- Crewe and Nantwich Area Committee - Cllrs. Jackson, Arnott and Mahon
- Village Hall Management Committee – Cllr. Howcroft
- Sally Clarks Lane Committee – Cllrs. Arnott, Brownell, Mahon and Lightfoot
- Tower Group – Cllrs Arnott and Mahon
- Wybunbury United Charities Trust – in addition to Cllr. Arnott who is a Administering Trustee Cllr B Colbert a second trustee Mrs Linda Buchanan

Terms of reference had been circulated for two additional groups; these were agreed after adding that the procedure for changing the terms of reference was "as approved by the Parish Council."

RESOLVED to accept the terms of Reference and establish the following groups:-

- Wybunbury/Shavington triangle Development Monitoring Group –Cllrs. Jackson, Arnott and Duthie
- Wybunbury Traffic management group – Cllrs Jackson, Arnott, Mahon and Howcroft

#### 8 **CODE OF CONDUCT AND STANDING ORDERS**

It was noted that the Parish Council had adopted the code of conduct drawn up by Chalc and CEC.

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**9 QUESTION'S FROM THE PUBLIC**

A member of the public asked if Standing Orders were available for the public to read as requested at the previous year's AGM. The Chairman agreed to report back on this matter.

**THE MEETING CLOSED AT 7.30pm**

.....Chairman

.....Date