

WYBUNBURY PARISH COUNCIL

MINUTES OF A MEETING HELD ON 13 August 2012 AT THE VILLAGE HALL, WYBUNBURY

PRESENT: Councillor P Jackson Chairman
 Councillor N Arnott Vice Chairman

Councillors S Brownell, B Colbert D Duthie, R Ellison-Jones and J Mahon

APOLOGIES: Councillors S Howcroft and T Lightfoot

IN ATTENDANCE: The Clerk, Marilyn Houston, CEC Cllr. J Clowes and two members of the public.

1 **DECLARATION OF INTERESTS**

Members were invited to declare at that time, or as agenda items came up, any personal or prejudicial interest which they had in any item of business on the agenda, the nature of that interest, and, if necessary, to leave the meeting prior to the discussion of that item.

None declared

2 **PUBLIC QUESTION TIME**

In accordance with the Parish Council's Standing Orders, members of the public were able to ask questions or address the Parish Council.

An email had been received from Wybunbury Angling Club. Cllr. J Clowes explained she would cover this in her report.

3 **MINUTES OF THE MEETING HELD ON 16 July 2012**

RESOLVED: That the Minutes of the meeting held on 16 July 2012 be approved as a correct record and signed by the Chairman subject to the following amendment to item 2 that a question was raised by a member of the Public as there was not adequate notice of the meeting date change.

4 **MATTERS ARISING**

4.1 **Little Island Nurseries – Manage Floodlights**

Cllr. Clowes reported that an officer from Environmental Health has offered to visit the area at such time as requested by the neighbours who have concerns.

4.2. **War Memorial**

The Chairman reported that the War Memorial Committee had received a favourable response concerning the proposed material to be used. The costings are being drawn up and will be presented to a meeting of the Group for the grant to be requested. It was confirmed that the money raised towards this by the football match was ring fenced within the Parish Council's account.

4.3. **Dog Bins**

The Clerk agreed to ask Charlie Griffiths of Streetscape to empty the new dog bins because they are a Bio hazard and need disposing of correctly and only CEC are registered to do that not the Parish Council.

4.4. **Speed Indication Devise**

Cllr Mahon reported that he was awaiting further quotes for purchase of the stand.

4.5. **Housing Needs Survey**

The Clerk reported that a CEC Officer is working on the report. The Chairman had sent the survey results to the Head of Planning and Development at Cheshire East who had responded, welcoming it. It was confirmed that questionnaires had been delivered in areas where householders thought they hadn't received them.

4.6 Other items relating to previous minutes

There were none.

5 VILLAGE MAINTENANCE

5.1 Highways Maintenance

Concern was raised at the level of service being provided by Highways to address outstanding repairs to roads including the fire damaged area which should have been possible to finance from an insurance claim.

RESOLVED: that the Clerk write to Ringway Jacob to express this concern.

Cllr Clowes reported that Highways are inundated with work due to the bad weather. Also there are financial constraints. For these reasons work is prioritised to protect the safety of road users and jobs may not have reached that level of priority. All outstanding repairs have been logged by Cllr Clowes.

5.2 Street Lighting

There were no matters to report.

5.3 Other maintenance

The Playing Fields and surrounding areas need to be strimmed more regularly and the area around the goal needs to be included in this.

RESOLVED: that the Clerk write to Streetscape on this matter.

6 CHESHIRE EAST BOROUGH COUNCILLOR'S REPORT

Councillor J Clowes gave an update.

- Potholes on Bridge St have been reported. The holes on Riddings Lane and Valebrook Drive may have been due to vibration during the repairs that United Utilities have been doing. Concern was expressed that there could be a problem in relation to geology in that area. Cllr. Clowes noted this and agreed to follow up.
- Members were informed of the steps that are being taken by CEC Environment and Planning departments to supervise the erection of an otter fence by the Angling Club. An email had been received from the Club setting out their intentions.
- There is a vacancy on Wybunbury Delves Trust that CEC will be appointing to.

7 REPORTS FROM PARISH COUNCILLORS

None not covered by other agenda headings.

8 SALLY CLARKES LANE

The meeting date is to be confirmed.

The Clerk reported progress with regard to Fields in Trust. The next step is to confirm the wording on the deeds and for these to be signed. The Clerk agreed to circulate the information.

RESOLVED: that the Chairman and Vice-Chairman be authorised to sign the documents.

Cllr Duthie asked for it to be noted in the minutes that he was not in favour.

9 PLANNING MATTERS

There had been no planning applications received for comment in time for the meeting. Cllr Clowes was aware of an application relating to the Chapel House on Main Rd. that could be timetabled for discussion at the next meeting.

10 FINANCIAL MATTERS

10.1 Village Hall Insurance

The insurance is due for renewal. A quote for £1,113.63 had been received from the existing insurers AON.

RESOLVED that the Village Hall Insurance be renewed.

10.2 Internal Auditor’s Report on 1st Quarter Finances

The Internal Auditors report was received

RESOLVED: That the report be accepted

10.3 Audit Commission Response to Annual Return

The response from the Audit Commission was received approving the Annual Return. The Clerk agreed to publicise this in line with requirements.

10.4. Authorisation of Payments

RESOLVED: That the following payments be authorised:

£188.52	Ms M Houston (Clerk) – salary for August
£100.00	Mr D Green – Lengthsman duties July
£47.50	Mr P Sinclair – Website updates June/July
£162.00	Audit Commission – Audit fee
£1113.63	AON UK Ltd. - Village Hall Insurance
£141.39	HMRC – PAYE April-June 2012

RESOLVED: That the subscription to Cheshire Playing Fields be deferred to the next meeting as an Agenda item.

11 CORRESPONDENCE

Items of correspondence had been circulated.

12 SHARED ITEMS

Parish Councillors were invited to share information or request items for inclusion on the agenda for the next meeting.

- Cllr Duthie put forward items for the next agenda
- Cllr Ellis-Jones raised concerns regarding the impact on Council Tax revenue of the introduction of Universal Credit and a discussion ensued.

17 DATE OF NEXT MEETING 10 September 2012

.....Chairman.....Date

