

**MINUTES OF MEETING HELD ON MONDAY 13 February 2012  
VILLAGE HALL, MAIN ROAD, WYBUNBURY, 7:30pm**

**Present:** Chairman Cllr Jackson; Vice Chairman Cllr Arnott; Cllr Brownell;  
Cllr Mahon; Cllr Howcroft; Cllr Ellis-Jones and Cllr Lightfoot.

**Also in attendance:** CEC Cllr Clowes.

**1.0 APOLOGIES AND WELCOME**

Apologies received and accepted from Cllr Colbert and Cllr Duthie.

**2.0 DECLARATIONS OF INTEREST**

The Chairman reminded Members of the statutory requirements and asked for declarations of interest relating to items on the agenda.

None received

**3.0 PUBLIC QUESTION TIME**

None received

**4.0 MINUTES**

Proposed by Cllr Lightfoot and seconded by Cllr Brownell

**RESOLVED:** That the Parish Council minutes of the meeting held on 9 January 2012 be approved as a correct record and signed by the Chairman.

**5.0 MATTERS ARISING FROM PREVIOUS MINUTES**

5.1. Village Hall Insurance

The Clerk has contacted CEC legal department with regards to the building insurance and been advised that a side letter could be drawn up to state that the Landlord would pay the building insurance costs whilst the tenant pays the contents insurance.

Proposed by Cllr Lightfoot and seconded by Cllr Brownell

**RESOLVED:** That a side letter be drawn up with the assistance of the CEC legal department

**6.0 VILLAGE MAINTENANCE**

6.1 Highways maintenance

The Chairman informed the meeting that there had been conversations with Mike Bone regarding the blocked ditch. After inspection it was found that the ditch needed cleaning out at the back of the houses. Cllr. Arnott is contacting the owners.

The drain in Dig lane has been reported again and someone is supposed to be coming out to look at it. Cllr Clowes made a note of this.

6.2 Street lighting

The Chairman informed the meeting that all faults previously reported had been dealt with.

### 6.3 Any other maintenance

No further issues were raised

## 7.0 THE WYBUNBURY TRIANGLE

No further information to report.

Proposed by Cllr. Ellison-Jones and seconded by Cllr. Arnott

**RESOLVED** that the item be removed from the agenda until there was anything further to raise.

## 8.0 UNITARY COUNCILLOR'S UPDATE

Cllr Clowes gave an update on the following issues:-

- Following a series of emails and telephone calls it has been established that the continuing problems of dogs off leads on the footpath over the Shone's land needed to be reported by them as incidents occurred.  
The Clerk AGREED to get "Dogs on leads" notices.
- There is a suspected blocked drain in Haymoor Green Lane/Wybunbury Lane. Cllr Lightfoot has met with Mike Bone and a works order is being raised.
- Grit sacks- The one by the school has not been moved yet but the works order has been raised.
- Waste collection Haymoor Green Lane- the possibility of adoption of the private road is being discussed.
- Disabled Parking Bay at Wybunbury Delves- the school has been notified. Cllr. Clowes AGREED to send the email to the Clerk
- Safety issue A51- Following the Police Cluster meeting safety and maintenance assessments are being prioritised and results will be distributed to Parish Councils.

## 9.0 STANDING ORDERS AND FINANCIAL REGULATIONS

### **Standing Orders**

The Clerk had previously circulated the draft Standing Orders that had been produced from the NALC guidance document. Members **AGREED** to take these forward for approval at the Parish Council Annual General Meeting.

### **Financial Regulations**

These had been prepared with the internal auditor and circulated before the meeting.

Proposed by Cllr. Mahon and Seconded by Cllr. Howcroft

**RESOLVED** that the Financial Regulations be adopted.

## 10.0 WAR MEMORIAL WORKING GROUP

The reply from the conservation company had been circulated and noted. There being nothing further to report it was AGREED to remove this item from the agenda.

- 11.0 PROPOSED NEW FOOTPATH BETWEEN KILN LANE AND THE OLD CHURCHYARD**  
This is with CEC. It was AGREED to remove from the agenda until there is any progress to report.
- 12.0 PARISH PLAN UPDATE**  
Cllr. Howcroft had obtained the example of a housing needs survey from Hough and shared this with Members. There was some discussion on the other examples available. Cllr. Howcroft AGREED to circulate information.
- 13.0 SALLY CLARKE'S LANE**  
Terms of reference had been drawn up for the working group. Cllr. Brownell had agreed to Chair this and will contact local residents inviting them to a meeting.
- 14.0 TRAFFIC CALMING - TO DISCUSS ACQUIRING A SPEED INDICATION DEVICE**  
Cllr. Mahon had obtained two quotes for the equipment from different companies, both £2295 plus Vat. Additional features could be added later, if required such as a solar panel. Proposed by Cllr. Brownell and seconded by Cllr. Howcroft Resolved that the purchase be progressed by the Clerk and Cllr. Mahon. Subject to the Clerk checking that data protection would not be a problem for the Parish Council.
- 15.0 PLANNING MATTERS**  
Two planning decisions on planning applications had been received.
- 11/4553N** 4 Gorsebank Crescent, CW5 7LX  
Three bedroom detached house in rear garden  
Approved with conditions
- 12/0021N** 2 Pinfold Cottages, CW5 7HD1680  
Addition of downstairs WC  
Approved with conditions
- 16.0 POLICE MATTERS**  
PCSO Nick Jarvis was unable to attend but had emailed the Clerk with an update. He has spoken to the dog warden 'Keith Massey' regarding fouling on the playing field. He has not seen any offences being committed, and he has walked the field on a couple of occasions looking for the evidence. He said he would contact Cllr Clowes with his findings. The mobile SIDS are back with them and they will be placed in the village when available. He is in the process of putting together his six monthly report for attendance in the village during July - December 2011.
- 17.0 RED LION PUB UPDATE**  
Work is continuing and an opening at Easter is scheduled. There was some discussion on the position at the Swan. This is due to change hands on March 14.
- 18.0 THE DIAMOND JUBILEE OF HRH THE QUEEN**  
Information on funding had been forwarded to the Playground Group. Other possibilities were discussed.

**19.0 FINANCE**

**19.1. Authorisation of Payments**

The Clerk informed Members that the following payments needed approval:

£181.44 – Clerk Salary February

£200 –Mr D Green lengthperson duties December and January

£12.50 – Mr P Sinclair (payment for website maintenance works)

Proposed by Cllr Mahon and seconded by Cllr Brownell, it was **AGREED** that the above accounts be settled.

**21.0 CORRESPONDENCE**

The following items of correspondence were tabled for information

Playing Fields Assoc – newsletter

Chalc – consultation on meetings

Letters to Councillors from Fire Officer

**22.0 ANY OTHER BUSINESS (for information only)**

No items raised.

**Date of Next Meeting**

**RESOLVED:** That the next Meeting would be held on Monday 12 March 2012 at 7:30pm.

**Chairman:**.....

**Date:**.....