

## **Meeting to be held at the Village Hall, Monday 11 July 2011, 7:30pm**

### **A G E N D A**

#### **Fire Evacuation & No Smoking Policy**

If the fire alarm sounds, you should make your way to the nearest exit, as quickly as possible and leave the building. Please note that smoking is prohibited within the Village Hall.

#### **Exclusion of Press and Public**

The Parish Council will vote to exclude the press and public from the proceedings for the following item (items 4 and 5 on the agenda) in accordance with the provisions of the public bodies (Admissions to Meetings Act 1960) when these items are discussed.

1. Apologies
2. Declarations of Interest - Under the Local Government Act 2000, if you have a 'declaration of interest' with regard to any of the items listed on the agenda, you must advise the Chairman upon commencement of the meeting.
3. Public question time (5 minutes – for questions notified to any Parish Councillor or the Clerk **prior to the meeting**).
4. Replacement of Internal Auditor
5. Parish Clerk's Contract of Employment – Agree contract for signing
6. Parish Clerk Appointment - Introduction
7. Minutes of Parish Council meeting held on 13 June 2011 to be approved.
8. Matters arising from previous minutes for further discussion:
  - 'Shavington Triangle'
  - Gorsey Bank Crescent – selling of vehicles
  - Village Planters – re-bedding of plants
  - Sally Clarke's Lane – strimming maintenance
  - Sally Clarke's Lane – possible landscape project
  - Red Lion Public House – Update
  - Village Maintenance – weeds on pavements/condition of benches/flooding on Main Road/handrail on Bridge St
  - Any other items Members wish to discuss relating to previous minutes
9. Sally Clarkes Lane - Agree actions following letter from Solicitor.
10. Unitary Councillor's Update
11. War Memorial Working Group – Update
12. Condition Survey and Risk Assessment of Land
13. Parish Plan Update
  - Play builder – Update
  - Playground funding – Possible Parish Council contribution (SH)
14. Planning Matters
  - 11/2266N - received
15. Finance
  - Purchase of a copy of Local Government Administration
  - Purchase of Laminator for Parish Council use
  - Authorisation of payments
16. Correspondence – to consider/review the following items of correspondence received since the last meeting.
17. Any other business

**Date of next meeting – 8 August 2011, 7:30pm**

**THE PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO BE PRESENT.**