

WYBUNBURY PARISH COUNCIL

MINUTES OF MEETING HELD MONDAY 11 APRIL 2011 VILLAGE HALL, MAIN ROAD, WYBUNBURY, 7:30pm

Present: Mr P Jackson; Mr N Arnott; Mrs B Colbert; Mrs S Brownell; Mr T Lightfoot; Mr S Howcroft
Mr R Ellison-Jones; Mr D Duthie

Also in attendance: Parish Council Internal Auditor; Cheshire East Cllr R Walker

1.0 APOLOGIES AND WELCOME

Apologies received and accepted from Mr R Clarke.

2.0 DECLARATIONS OF INTEREST

The Chairman reminded Members of the statutory requirements and asked for declarations of interest relating to items on the agenda.

- No declarations were made.

3.0 PUBLIC QUESTION TIME

Cllr R Walker explained the recent leaflet regarding 'new recycling collections' within the Borough and reminded Members that green paper bins were due to be collected in.

4.0 MINUTES

Proposed by Mr T Lightfoot and seconded by Mrs S Brownell

RESOLVED: That the minutes of the meeting held on 14 March 2011 be approved as a correct record and signed by the Chairman.

5.0 MATTERS ARISING FROM PREVIOUS MINUTES

5.1 Sally Clarke's Lane – Transfer of land from Cheshire East Council

The Clerk confirmed that 'Hibberts Solicitors' would act on behalf of the Parish Council; however, they were waiting for Cheshire East to provide all the relevant details before a cost for the works could be given to the Parish Council.

5.2 Riverbank Damage – Sally Clarke's Lane

The Clerk advised that Hibberts Solicitors said the resident was not acting illegally and suggested the Parish Council do something similar. The Clerk contacted the Environment Agency and was awaiting a reply. It was suggested that the riverbank be looked at, at the same time as when the whole area of land is redesigned.

The Chairman took this opportunity to refer Members to a note he had prepared (which had previously been circulated by the Clerk) asking residents for suggestions for the site. It was **AGREED** that the note be uploaded onto the website and placed on notice boards with suggestions to be made to the Clerk before the AGM.

5.3 Condition of driveway and car park leading to playing fields

The Clerk advised that Cheshire East had no budget available to undertake a more substantial repair; however, repairs would be carried out as and when reported.



5.4 'Shavington Triangle'

The Clerk had not heard from Shavington Parish Council. Mr D Duthie handed a CD to the Clerk which contained a copy of the original letter and also some reading material to upload on to the website for residents/Members to view.

6.0 UNITARY COUNCILLORS UPDATE

Cllr R Walker updated Members on the following items:

6.1 Nantwich Local Area Partnership Update

Cllr R Walker reported that the Highways Working Group met recently with very good progress continuing to be made, five other Parish Councillors had recently joined the Group. Work requests now needed to be prioritised. Cllr R Walker said that after the Elections, he would continue on the LAP group as an 'independent person'.

6.2 War Memorial Working Group

Cllr R Walker confirmed that through donations, there was enough monies to carry out the renovation works on the Memorial; however, there was a question about the VAT element of the invoice. After seeking advice from the Internal Auditor, it was confirmed that the Parish Council could pay this and then claim it back through HMRC.

It was **AGREED** that the donations should be paid in to the Parish Council bank account in order for the Parish Council to pay the whole invoice. The Clerk **AGREED** to request a revised invoice ensuring that the invoice was marked for the Parish Council. Once this invoice was received, it was;

Proposed by Mr S Howcroft and seconded by Mr R Ellison-Jones, it was **AGREED** that the Parish Council authorise the works to be undertaken and pay the invoice once works were complete.

7.0 PARISH PLAN UPDATE

Mr S Howcroft believed that the works were due to commence today and that he believed a Parish Plan Group Meeting had been arranged for this evening; however, he had not been invited or been forwarded the meeting details.

8.0 PLANNING MATTERS

8.1 Planning Applications Received

The Clerk advised that the following planning applications had been received:

Planning Application No: 11/0557N

Application Details: Provide new external door to an existing window position

Address: Wybunbury Delves C of E Primary School, Bridge Street, Wybunbury

Members Comments for submitting to Cheshire East Council:

(Mr N Arnott declared an interest in this application).

No objections.

Proposed by Mr T Lightfoot and seconded by Mr S Howcroft, it was **AGREED** that the Parish Councils comments be submitted to Cheshire East Council.

Planning Application No: 11/0629N

Application Details: Extension, alteration, modification and re-orientation of external fenestration.

Address: Wood Cottage, Wrinehill Road, Wybunbury

Members Comments for submitting to Cheshire East Council:*No objections.*

Proposed by Mr S Howcroft and seconded by Mr T Lightfoot, it was **AGREED** that the Parish Councils comments be submitted to Cheshire East Council.

Planning Application No: 11/0821N**Application Details:** Retrospective Application for a 10m x 6m x 2m garage**Address:** Little Island Nurseries, Haymoor Green Road, Wybunbury**Members Comments for submitting to Cheshire East Council:**

- submitted plan and drawings do not match the application details
- part of on-going problem – planning legislation not being adhered to by applicant
- dimensions do not tally up
- too many inconsistencies
- garage already been erected

Proposed by Mr R Ellison-Jones and seconded by Mr S Howcroft, it was **AGREED** that the Parish Councils comments be submitted to Cheshire East Council.

Planning Appeal Notice: 10/4497N**Appeal Details:** Change of use for the land from horticultural to equestrian.**Address:** Little Island Nurseries, Haymoor Green Road, Wybunbury**Members Comments for submitting to Cheshire East Council:**

- previous comments already submitted by the Parish Council still stand

Proposed by Mr R Ellison-Jones and seconded by Mr S Howcroft, it was **AGREED** that the Parish Councils comments be submitted to Cheshire East Council.

8.2 Future Development in Wybunbury (Local Development Framework)

The Chairman asked Members to consider the LDF as discussions about possible future developments in the Parish needed to be addressed.

10.0 FINANCE10.1 Authorisation of Payments

The Clerk informed Members that the following payments needed approval:

£25.00 – Mr P Sinclair, payment for website maintenance works

£100.00 – Mr D Green, Lengthsperson duties (17hrs) *PA*

Proposed by Mr R Ellison-Jones and seconded by Mr N Arnott, it was **AGREED** that the above accounts be settled.

In terms of the Lengthsperson, it was reported that Mr D Green had been seen without his PPE. It was **AGREED** that the Clerk would remind him of the need to wear the PPE that he was provided with, whilst carrying out Lengthsperson duties.

10.2 PAYE Arrangements

The Internal Auditor explained in detail the new PAYE arrangements in which Parish Councils needed to abide by from 4 April 2011. This also meant that the Clerks salary calculations needed to be revised for future meetings.

PA

11.0 CORRESPONDENCE

The Clerk advised that a letter had been received from Wybunbury Delves C of E School, thanking the Parish Council for their kind donation of £500 towards books. The possibility of further donations to be discussed at the next meeting.

12.0 ANY OTHER BUSINESS**12.1 Cllr R Walker**

As Cllr R Walker was not standing as a Cheshire East Councillor for the next term of office, the Chairman spoke on behalf of all Members and thanked Cllr R Walker for all his hard work and efforts over the past three years.

Date of Next Meeting

RESOLVED: That the date of the next Meeting would be held on Monday 9 May 2011, AGM commencing at 7pm at the Village Hall, Main Road, Wybunbury, followed by the Ordinary Parish Council Meeting at 7:30pm.

Chairman: 

Date: 9-5-11