

## WYBUNBURY PARISH COUNCIL

### MINUTES OF MEETING HELD MONDAY 10 JANUARY 2011 VILLAGE HALL, MAIN ROAD, WYBUNBURY, 7:30pm

**Present:** Mr P Jackson; Mr N Arnott; Mr T Lightfoot; Mr S Howcroft; Mrs B Colbert; Mr D Duthie;  
Mr R Ellison-Jones

**Also in attendance:** Parish Council Internal Auditor; Cheshire East Cllr R Walker; One member of the public

#### 1.0 APOLOGIES AND WELCOME

Apologies received and accepted from Mr R Clarke.

#### 2.0 DECLARATIONS OF INTEREST

The Chairman reminded Members of the statutory requirements and asked for declarations of interest relating to items on the agenda.

- Mr S Howcroft expressed an *interest* in relation to grass cutting at the Churchyard
- Mr N Arnott expressed an *interest* in any discussions relating to Wybunbury Delves School.

#### 3.0 PUBLIC QUESTION TIME

The member of the public in attendance asked if the Parish Council could consider reducing the Parish Precept or at least keeping it at the same level due to the current financial climate.

The Clerk read out an email received from Mr R Clarke advising that the gate recently replaced by Cheshire East on Stock Lane was jamming and local residents had raised concern. The Clerk **AGREED** to speak to Cheshire East about this.

#### 4.0 MINUTES

Proposed by Mr S Howcroft and seconded by Mrs B Colbert

**RESOLVED:** That the minutes of the meeting held on 13 December 2010 be approved as a correct record and signed by the Chairman.

#### 5.0 MATTERS ARISING FROM PREVIOUS MINUTES

##### 5.1 Parish Councillor Vacancy

The Clerk advised that she had not received any Expressions of Interest. Mr S Howcroft said that he believed somebody was interested. The Chairman asked Mr S Howcroft to speak with that person and ask them to ensure their interest was put in writing to either himself or the Clerk.

##### 5.2 Lengthsperson Duties

Mr D Duthie referred to a letter he had received from a resident of Wybunbury expressing an interest in these duties and that he had Public Liability Insurance. His quote of £10ph for 10hrs per month was approved by all Members. It was **AGREED** that the Clerk write back asking for a copy of his Insurance Certificate along with necessary Risk Assessments and invite him to meet the Parish Council at the next meeting for 15mins (7:15pm) prior to the meeting. The Clerk also **AGREED** to speak to Cheshire East to see if she could get a new high-vis jacket and litter picking equipment.

AW.S

### 5.3 Purchase of Parish Speed Camera

Mr S Howcroft confirmed the camera had been received and that he had purchased batteries for the camera. A total of £68.74 was due to be reimbursed to Mr S Howcroft.

### 5.4 Condition of driveway and car park leading to playing fields

Mr R Ellison-Jones confirmed the driveway had been tarmaced and was better; however, the condition of the car park was still unacceptable. The Clerk **AGREED** to contact Cheshire East.

### 5.5 Sally Clarke's Lane – Transfer of Land

The Clerk advised that Officers at Cheshire East had confirmed the T&Cs would be received by the end of the week. The Chairman suggested that the Environmental Sub-Committee begin to meet once these were received to discuss options for the site.

### 5.6 Grass Cutting in Churchyard

The Clerk explained that Cheshire East did cut the grass routinely on a fortnightly basis between March and October each year.

### 5.7 Donations

Mr N Arnott referred to the donation requests made at the previous meeting (Wybunbury Delves Schools and Fig Pie Wakes), a discussion took place and it was;

Proposed by Mr R Ellison-Jones and seconded by Mr T Lightfoot, it was **AGREED** that £500.00 be donated to Wybunbury Delves School for book purchases for their new Library. Mr N Arnott to advise the Parish Council at the next meeting if the school were still short of money for book purchases.

Proposed by Mr R Ellison-Jones and seconded by Mrs B Colbert, it was **AGREED** that £20.00 be donated to Wybunbury Delves School for the School Leavers prize.

It was felt that a donation for the 2011 Fig Pie Wakes event was not necessary; however, if the event was to run at a loss, then a possible donation would be discussed after the event.

## 6.0 UNITARY COUNCILLORS UPDATE

Cllr R Walker updated Members on the following items:

### 6.1 Nantwich Local Area Partnership Update

Cllr R Walker reported that the Highways Sub-Group Group (open meeting) met last week and went very well. Identified issues to be prioritised.

### 6.2 War Memorial Working Group

Cllr R Walker had no further updates at this time.

## 7.0 PARISH PLAN UPDATE

Mr R Ellison-Jones asked if a full sized football pitch would still be available for use. Mr S Howcroft believed that it would. Mr S Howcroft added that works were due to commence before the end of March 2011. One more set of developers' plans were required. It was thought that the 'public presentation' would take place towards the end of February 2011 on a Saturday morning at the Village Hall.

P.W.S.

**8.0 SALLY CLARKE'S LANE GARAGE SITE RENT RENEWALS**

After a short discussion about whether the renewal should continue on a six monthly basis or reverted back to 12 months; it was;

Proposed by Mr S Howcroft and seconded by Mr R Ellison-Jones, it was **AGREED** that the renewals stay at six months at £42 for the period of 1 January 2011 – 30 June 2011.

**9.0 SETTING OF PARISH PRECEPT 2011/12**

The Clerk circulated a 2011/12 projected forecast which she had prepared for Members' consideration. After a lengthy discussion, it was

Proposed by Mr D Duthie and seconded by Mr N Arnott, it was **AGREED** that the Parish Precept remain at the same rate as 2010/11 (£18.40 per property, equating to a precept of approximately £11,348).

**10.0 PLANNING SUB-COMMITTEE ARRANGEMENTS**

Mr T Lightfoot explained his concerns about how comments were made on planning applications. Mr R Ellison-Jones believed that planning applications should be considered by all Members. The Chairman proposed that if a planning application was received and needed to be commented on before a Parish Council meeting, an Extra Ordinary Meeting be called on the fourth Monday of the month to discuss and agree comments. All Members **AGREED** with this suggestion. The Clerk **AGREED** to forward email notifications of new planning applications to all Members from now on.

**11.0 PLANNING APPLICATIONS RECEIVED**

No new planning applications received for comment.

**12.0 FINANCE****12.1 Authorisation of payments**

The Clerk informed Members that the following payments needed approval:

£240.50 – Clerk Salary

£58.08 – Cheshire West & Chester Council (combined Pension contributions)

£25.00 – Mr P Sinclair, payment for website maintenance works

£68.74 – Mr S Howcroft, reimbursement for Parish speed camera and batteries

£500.00 – Wybunbury Delves School (donation towards book purchases for Library)

£20.00 – Wybunbury Delves School (leavers prize donation)

Proposed by Mr S Howcroft and seconded by Mr P Jackson, it was **AGREED** that the above accounts be settled.

**13.0 CORRESPONDENCE**

No correspondence received for consideration.

**14.0 ANY OTHER BUSINESS****14.1 Wybunbury Lane – Grit Bin**

Due to recent icy conditions, Mr T Lightfoot asked if a grit bin/bag could be located at the junction of Wybunbury Lane and Haymoor Green Road. Cllr R Walker **AGREED** to mention this to Cheshire East.

P.W.J.

14.2 Little Island Nursery

Mr T Lightfoot gave a brief update on the current situation.

**Date of Next Meeting**

**RESOLVED:** That the date of the next Meeting would be held on Monday 14 February 2011, 7:30pm at the Village Hall, Main Road, Wybunbury.

Chairman:  .....

Date: 14-2-11 .....