

WYBUNBURY PARISH COUNCIL**MINUTES OF MEETING HELD
MONDAY 9 MAY 2011****VILLAGE HALL, MAIN ROAD, WYBUNBURY, 7:30pm**

Present: Mr P Jackson; Mr N Arnott; Mrs B Colbert; Mrs S Brownell; Mr T Lightfoot; Mr S Howcroft
Mr J Mahon; Mr D Duthie

Also in attendance: Parish Council Internal Auditor; Cheshire East Cllr J Clowes; PCSO N Jarvis
(part)

1.0 APOLOGIES AND WELCOME

Apologies received and accepted from Mr R Ellison-Jones.

2.0 DECLARATIONS OF INTEREST

The Chairman reminded Members of the statutory requirements and asked for declarations of interest relating to items on the agenda.

- No declarations were made.

6.0 POLICING ISSUES

(As PCSO N Jarvis was in attendance, this item was brought forward).

PCSO N Jarvis reported that a car appeared to have been torched on Main Road near Kiln Lane recently, affecting the neighbouring house. Comments had been made that the area had not been cleared up very well. PCSO N Jarvis was aware of this.

An issue about a barking dog in Gorsey Crescent had recently been reported. PCSO N Jarvis looking in to this.

The van which recently caused an issue at the junction of Main Road/Bridge Street/Wrinehill Road was now being parked on The Red Lion site itself so not causing as many problems for drivers along that stretch of road. An incident relating to a trailer on Bridge Street was also being investigated.

PCSO N Jarvis advised that the mobile S.I.D. had been used twice recently. The first being on 20 April 2011 and 4 out of 79 vehicles were speeding and the second being on 6 May 2011 and 1 out of 147 vehicles were speeding. On average, they were good results. Mr S Howcroft confirmed that he and Mrs S Brownell had recently used the speed camera to monitor the speed of vehicles through the village. Mr D Duthie asked if the mobile S.I.D. could be used on Stock Lane. PCSO N Jarvis said that the device had been used along Stock Lane, but he would arrange for it to be set up again as soon as possible.

PCSO N Jarvis said that the geese in Moss Lane had recently caused concern for walkers. It seems the geese could wander freely where people walked. PCSO N Jarvis looking in to this.

3.0 PUBLIC QUESTION TIME

Cllr J Clowes referred to an email she had received from a member of the public asking:

- *What measures were being taken regarding traffic safety on Bridge Street?*

N. Arnott.

Mrs S Brownell advised that she had recently undertaken a survey of residents within Bridge Street and that she would discuss results at June's Parish Council meeting.

- *Is it possible to have the contact details for Parish Councillors?*
The Clerk confirmed that she would be updating the Parish Councillors list due to the recent changes in personnel. Notices would be placed on notice boards and also uploaded onto the Parish Council website.

4.0 MINUTES

Proposed by Mr S Howcroft and seconded by Mr T Lightfoot

RESOLVED: That the minutes of the meeting held on 11 April 2011 be approved as a correct record and signed by the Chairman.

5.0 MATTERS ARISING FROM PREVIOUS MINUTES

5.1 Sally Clarke's Lane – Transfer of land from Cheshire East Council

The Clerk advised that she had heard nothing further from Cheshire East.

5.2 'Shavington Triangle'

Item previously discussed during the AGM at item 10.

7.0 WAR MEMORIAL WORKING GROUP

The Clerk advised that she was still waiting for the invoice to be received for the attention of the Parish Council before any works could be authorised.

8.0 PARISH PLAN UPDATE

Mr S Howcroft reported that works on the playground had now commenced. However, some concerns had been raised in regard to the WREN monies not being received. The Chairman said this was something which needed to be raised via Cheshire East Council and that Cllr J Clowes could possibly assist.

9.0 PLANNING MATTERS

9.1 Planning Applications Received

The Clerk advised that the following planning applications had been received:

Planning Application No: 11/0556N

Application Details: Listed Building Consent to Provide New External Doors to an Existing Window Position.

Address: Wybunbury Delves C of E Primary School, Bridge Street, Wybunbury

Members Comments for submitting to Cheshire East Council:

No objections as this was a follow-up to 11/0557N.

Planning Application No: 11/1025N

Application Details: New three bedroom dwelling

Address: 4 Gorsey Bank Crescent, Wybunbury, Nantwich

Members Comments for submitting to Cheshire East Council:

To object to this application due to the following reasons:

- *Over development*
- *Close proximity to No. 2*
- *Too close to boundaries*

N. Arnold

- *New access on Church Way could cause restricted access to vicarage car park as access would be opposite the car park entrance.*
- *Believed neighbours also opposed*

10.0 PARISH CLERK VACANCY

The Chairman advised that the Parish Clerk had recently handed in her resignation (three months) and that her last day in post would be 31 July 2011. The vacancy would be advertised on the notice boards and also on the website. The Remuneration Group would report back in regard to applicants at the next Parish Council Meeting.

11.0 FINANCE

11.1 Audit of Accounts 2010/11

Both the Clerk and the Internal Auditor confirmed that the Audit of Accounts had been completed and were ready to be signed by the Chairman before sending to the Audit Commission. The Chairman signed the documents where necessary.

11.2 Authorisation of Payments

The Clerk advised that the current Parish Council insurance renewal expired on 1 June 2011. The Clerk referred to the insurance quotes she had previously circulated to Members for consideration. The Clerk said that the current insurance company, Allianz (via AON) quoted £629.29 for the next 12 months; however, a company called Came and Company (specialising in Parish Council insurance) were offering an more enhanced premium for £472.21 (per year for three years). All Members **AGREED** that the Parish Council choose Came and Company for the next three years at a fixed cost of £472.21 for three years.

The Clerk informed Members that the following payments needed approval:

£240.50 – Clerk Salary (April 2011)

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£60.60 – Cheshire West & Chester Council (combined Pension contributions) (April '11)

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£32.50 – Mr P Sinclair (payment for website maintenance works)

£356.10 – Chalc Subscription Renewal 2011/12

£100.00 – Mr D Green, (payment for lengthsperson duties)

£8.00 – Mid Cheshire Footpath Society subscription renewal

£472.21 – Came and Company (Parish Council Insurance 2011/12)

£20.00 – Nalc, purchase of new Standard Orders Booklet

Proposed by Mr T Lightfoot and seconded by Mr N Arnott, it was **AGREED** that the above accounts be settled.

12.0 CORRESPONDENCE

The Clerk referred to the Declarations of Interest Forms which had been circulated before the meeting and ask Members to ensure they were completed (due to the new term of office) and returned to the Clerk no later than the June Parish Council meeting.

13.0 ANY OTHER BUSINESS

13.1 Remuneration Committee

As the Parish Clerk vacancy was to be advertised, Mr D Duthie believed that the Remuneration Committee should look at the contract of employment. The Clerk

N. Arnott.

reminded Members that the Chairman, Mr N Arnott and Mr T Lightfoot formed part of the Remuneration Committee. The Chairman asked if another Member wished to join the Committee. Mrs S Brownell **AGREED**. The Remuneration Committee would be responsible for interviewing candidates and also finalise the contract of employment.

13.2 Internal Auditor – Reminders

The Internal Auditor took the opportunity to remind Members (following his audit of accounts) of the need to continue to look at the following:

- Health and safety review of Parish Council property
- Financial Risk Assessment
- Who was insuring the notice board in the Churchyard? *Mr S Howcroft believed that the PCC insured this.*
- Assets and Investment Register
- Insurance of Village Hall

Date of Next Meeting

RESOLVED: That the date of the next Meeting would be held on Monday 13 June 2011 at 7:30pm.

Chairman: *N. Arnott*.....

Date: *13.06.2011*.....