

**MINUTES OF MEETING HELD ON MONDAY 9 January 2012  
VILLAGE HALL, MAIN ROAD, WYBUNBURY, 7:30pm**

**Present:** Chairman Cllr Jackson; Vice Chairman Cllr Arnott; Cllr Brownell;  
Cllr Mahon; Cllr Howcroft; Cllr Ellison-Jones; Cllr Lightfoot and Cllr Duthie.

**Also in attendance:** 2 members of the public and CEC Cllr Clowes.

**1.0 APOLOGIES AND WELCOME**

Apologies received and accepted from Cllr Colbert..

**2.0 DECLARATIONS OF INTEREST**

The Chairman reminded Members of the statutory requirements and asked for declarations of interest relating to items on the agenda.

None received

**3.0 PUBLIC QUESTION TIME**

None received

**4.0 MINUTES**

Proposed by Cllr Mahon and seconded by Cllr Brownell

**RESOLVED:** That the Parish Council minutes of the meeting held on 12 December 2011 be approved as a correct record and signed by the Chairman.

The Clerk **AGREED** to circulate minutes more in advance of meetings in future.

**5.0 MATTERS ARISING FROM PREVIOUS MINUTES**

Cllr Howcroft raised the matter of the grant to the Churchyard group. The Chairman advised that this could be dealt with under item 20 Finance.

**6.0 VILLAGE MAINTENANCE**

**6.1 Highways maintenance**

There have been increasing numbers of pot holes breaking out in the last few weeks. The large pothole outside the Swan public house is being repaired at present.

The poor condition of the footpath between Stock Lane and Newcastle Rd is causing concern. Pools of water collect and then are hazardous if frozen.

The Chairman has reported these issues and copied Cllr. Clowes into the details. Cllr Clowes had not received any further updates from Highways in the last week.

**6.2 Street lighting**

The Chairman informed the meeting that he had reported all faulty lighting. Some have been repaired. There has been a problem with some of the overheads in Bridge St. since they were replaced. Cllr Brownell has reported them on a daily basis and explained these were opposite Number 44. Cllr Clowes made a note of this.

### 6.3 Any other maintenance

No further issues were raised

## 7.0 THE WYBUNBURY TRIANGLE

No information has been received as yet from the contractors of any public consultation events.

## 8.0 UNITARY COUNCILLOR'S UPDATE

Cllr Clowes reported that she had addressed the problem with bins on Haymoor Green Lane and had emailed Cllr Lightfoot to inform him of the outcome. Cllr Lightfoot expressed his thanks.

An update was given on the following issues:-

- Footpaths 4 and 11 – no response on the prioritisation exercise to date.
- A resident had enquired about Little Island Nursery. The appeals have all been concluded. Cheshire East Council lost their appeal. There are some conditions that remain to be met regarding drainage of ponds but there have been emails from the owner in the last couple of weeks on this. Conditions would remain on the property if ownership changed. There was a discussion about conditions that apply to the lighting.
- Grit sacks have been delivered to the end of Wrinehill Rd, Main Rd and also one by the school, though that is not well located being in a driveway to a field and Cllr Clowes has asked for it to be moved nearer to the school.

## 9.0 FINANCIAL PLANNING 2012/13

### 9.1 Budget setting 2012/13

The Clerk had previously circulated the projected spend to year end 2011/12 and a draft budget for 2012/13. The Chairman had circulated an updated version showing an opening balance of £18,565. A figure of £7,000 was suggested for Wybunbury Projects fund to include the paving around the war memorial, a speed indication device and possible works to the land in Sally Clarke's Lane. This brought the total expenditure to £15,901. Cllr. Duthie asked for an estimate of refunded VAT which had not been added, including petty cash purchases and this was thought to be around £200.

Proposed by Cllr. Mahon and Seconded by Cllr.Howcroft

Resolved that the updated version budget be AGREED.

### 9.2 Parish Precept 2012/13

Proposed by Cllr. Lightfoot and Seconded by Cllr Arnott it was AGREED that the precept be set at £11,348 the same level as the previous year.

## 10.0 WAR MEMORIAL WORKING GROUP

The payment authorised at the previous meeting had been sent to the conservation company along with a request for the discoloration to be looked at. To date there has been no response. It was carried forward to the next meeting.

## 11.0 PROPOSED NEW FOOTPATH BETWEEN KILN LANE AND THE OLD CHURCHYARD

This had been covered under item 8. Unitary Councillor's Update. There was some further discussion about the terminology; should it be referred to as a new footpath as it has been

established through custom and practice? To establish it on the "Definitive map of public rights of way" it will need to be added as a new path. As the route of the path is not able to be used at the moment due to a building which has scaffolding around it due to its condition, a temporary diversion order will be required at the same time or immediately after the new path is approved.

## **12.0 PARISH PLAN UPDATE**

Cllr Howcroft had nothing new to report. There was some discussion on revisiting the plan with further consultation in the village, possibly including a housing needs survey. Cllr. Howcroft AGREED to take this back to the group when it meets and to speak to the Hough group in the meantime.

## **13.0 SALLY CLARKE'S LANE**

### **13.1 Signature of transfer document**

The Chairman presented the transfer documents for signature. As previously agreed the Chairman, Vice Chairman and Cllr. Lightfoot were the designated signatories. The Clerk explained that the solicitors had confirmed that CEC Cllr Clowes could witness the signatures. Proposed by Cllr. Howcroft and Seconded by Cllr. Mahon AGREED that the papers be signed. The papers were then signed.

### **13.2 Garage site rental renewals 1 January – 30 June 2012**

There was a discussion regarding the future plans to improve the site, to set up a working group to consult local people on works to improve the site and get them involved in the group. Cllr. Brownell AGREED to talk to the people who did the work at Shavington Youth Club and see what they could propose. In the meantime it was considered unlikely that any work could commence before June and that therefore the present rental agreements could be extended till then. There was some discussion on the rent level.

Proposed by Cllr. Howcroft and seconded by Cllr. Lightfoot it was AGREED that the lessors should be given formal notice that the transfer had gone through and it may not be possible to continue the agreement beyond June 2012. In the meantime the lease agreement at the same rate of £42 could be offered from 1<sup>st</sup> of January to 30th June 2012. The Clerk AGREED to write to the lessors accordingly and to welcome their participation in this process.

## **14.0 TRAFFIC CALMING - TO DISCUSS ACQUIRING A SPEED INDICATION DEVICE**

The Chairman had spoken to Nick Jarvis who confirmed that it would be possible for the PCSO service to place the SID if purchased and to download the information. Cllr. Mahon AGREED to look into the purchase further.

## **15.0 PLANNING MATTERS**

Two planning applications had been received for comment.

**11/4553N** 4 Gorsebank Crescent, CW5 7LX

Three bedroom detached house in rear garden for comment by 25/1/12

The Vice-Chairman Cllr Arnott declared an interest.

### **Members Comments for submitting to Cheshire East Council:**

Proposed by Cllr. Lightfoot and seconded by Cllr Brownell AGREED not to object in total but to raise concerns on behalf of the neighbouring properties that after the proposed development their light would be restricted and they would be overlooked. Also, that further structures

may be added to the garden area later e.g. a garage and that these should require planning permission.

**12/0021N** 2 Pinfold Cottages, CW5 7HD1680

Addition of downstairs WC

**Members Comments for submitting to Cheshire East Council:**

Proposed by Cllr. Lightfoot and seconded by Cllr Howcroft AGREED no objections.

## **16.0 POLICE MATTERS**

PCSO Nick Jarvis was unable to attend but has been spoken with since the last meeting round and about the village. Members expressed an interest in hearing of any progress in dealing with the problem of dog fouling. Cllr. Clowes agreed to consult the Dog warden service.

Cllr. Lightfoot had spoken to Nick Jarvis about an incident of sheep worrying and also the need to alert householders to the continuing problem of suspicious "door knockers".

## **17.0 RED LION PUB UPDATE**

The license has been applied for and initially some concerns had been expressed in emails between Members as the opening hours requested were up to 1.30am every day. However it had been explained that this was normal practice nowadays as it avoided the necessity to seek one -off extensions for special dates. The Clerk had been asked to write to the contact at Thwaites and read out the reply received, then AGREED to circulate it. There was some discussion on a suggestion that had been made to organise a public meeting with the proposed licensees but the opposite view of this being unnecessary was put and the matter was deferred at present.

## **18.0 VILLAGE HALL INSURANCE - FUTURE FUNDING**

The reply from the Village Hall Committee on this matter had been circulated. It contained several concerns including that bookings could drop if hire charges were raised.

Proposed by Cllr Lightfoot and seconded by Cllr Mahon

AGREED that the present arrangement would stand with the payment for the insurance being paid as a grant to the Village Hall Committee when it is next due.

## **19.0 THE DIAMOND JUBILEE OF HRH THE QUEEN**

Members were unaware of any plans at present but will continue to seek views of various community groups.

## **20.0 FINANCE**

20.1 To receive the initial report from the Internal auditor on Half year to end of September 2011 and the income/expenditure report from the Parish Clerk up to end of the 3<sup>rd</sup> Quarter 2011/12

The report from the internal auditor had been circulated. The Clerk confirmed that a petty cash book was kept updated.

The figures for income /expenditure up to end of 3<sup>rd</sup> quarter had been included in the papers received at agenda item 9.1.

The Chairman reported that updated Standing orders and financial regulations were being produced. The Clerk AGREED to present a draft to the next meeting.

20.2 Authorisation of Payments

The Clerk informed Members that the following payments needed approval:

- £478 – Hibberts (legal costs for land transfer)
- £181.44 – Clerk Salary January
- £30.00 – M Houston (petty cash)
- £22.50 – Mr P Sinclair (payment for website maintenance works)
- £76.70 – Jacksons Fencing (£36 donation to Churchyard group who will match fund this with a payment of the difference to the Parish Council)

Proposed by Cllr Mahon and seconded by Cllr Brownell, it was **AGREED** that the above accounts be settled.

21.0 CORRESPONDENCE

The following items of correspondence were tabled for information  
 Clerk and Councils Direct – newsletter  
 Cheshire Community Action – Newsletter  
 Planning Application guide – to be circulated by the Clerk after reading it.

22.0 ANY OTHER BUSINESS (for information only)

No items raised.

Date of Next Meeting

**RESOLVED:** That the next Meeting would be held on Monday 13 February 2012 at 7:30pm.

**Chairman:**.....

**Date:**.....